

COLLABORATIVE OFFICE



BECAUSE REPORTING IS MORE THAN JUST REPORTS

When you think of financial or management reporting, do you think about numbers or about communication? It's the narrative that communicates the real insight into what the numbers mean to the business, to its stakeholders and to its future. With Tagetik's built-in financial intelligence and controls, accuracy is a given. Our Collaborative Office solution adds unique workflow and collaboration capabilities to Microsoft Word™ and PowerPoint™ so you can connect the narrative to numbers across all your reports, including financial statements, management reports, earnings presentations and more. Changes reflect automatically so you spend less time building and vetting reports and more time interpreting and communicating the current and future business impact.

TAGETIK COLLABORATIVE OFFICE

Connected Collaboration

The last mile of finance now integrates with the rest of the business. Finance and business users can work together in the same Word or PowerPoint document to effectively analyze performance, identify trends, or write supporting narratives without losing any confidence in the numbers.

Complete Transparency

Whether it's an earnings presentation, management performance review document or a financial statement, you have complete transparency across all reports and down to the source data whenever you need it.

Faster Reporting

Reduces the time it takes to create and approve reports with automated data validation in familiar Microsoft Office™ interface and a single version of the truth. Speed up the monthly reporting process by rolling reports forward and the ability to identify bottlenecks before they occur.

Consistency Across All Reports

When numbers change, there's no need to manually rekey numbers in multiple reports. Collaborative Office dynamically refreshes data to reflect the most up to date information everywhere automatically.

Reduced Risk of Error

Last minute changes happen, but do you have the confidence your updates are reflected everywhere? Remove the error risk behind manual changes and save time cross-checking information.

No Learning Curve

Word, Powerpoint, and Excel: using the Microsoft Office™ tools that finance and business users already know and love allows you to confidently involve more contributors for faster reporting with more accountability.

“On top of the efficiencies and speeding up the process, Tagetik gives us a different perspective on how we look at our numbers. I would recommend Tagetik to any company that is serious about taking reporting to the next level.”

Paul Kim, Portfolio Controller, Green Courte Partners

KEY CAPABILITIES

- **Controlled Collaboration:** With data governance and security, contributors can work in the same document at the same time, without overlap. Users collaborate via comments, instant messaging, or email while managers track progress via dashboard.
- **Dynamic Numbers and Narrative Across Reports:** When a number changes, numeric and narrative dynamically update across all the reports in which they appear. With built-in roll forward, load the latest data and reports and narratives update automatically.
- **Create standard reporting templates:** Package up formatting, fonts, logos and other standards into templates to ensure consistent usage across the organization. Formats include PDF, PPT, XLS, Word, XML, HTML and more.
- **Combine Data From Multiple Sources:** Whether you’re using one data source or twenty, Collaborative Office integrates easily with existing systems to incorporate all of the information you need to produce your reports.
- **Audit Trail:** With Tagetik’s audit trail and audit log, track changes every step of the way, know the source of any number on a report and have full visibility into when a number was changed and by whom.
- **XBRL If You Need it:** If your regulatory requirements include XBRL submissions you can use our optional XBRL engine to produce and validate XBRL reports in the same integrated system, using the same data as all other reports.

Internal Reports:

board books, management reports, strategic plans, and budget books

Financial Reports:

financial statements, proxy statements, press releases, annual and quarterly reports including associated narrative and footnotes

Management Reports:

provide the business with decision-making reports, documents and presentations with complete confidence that the numbers used to drive decisions are the same ones used in approved financial statements and regulatory reports

Regulatory Reports:

period reports such as Comprehensive Financial Reports (CAFR), Comprehensive Capital and Analysis Review (CCAR) and industry specific requirements (Solvency II, IFRS) according to the regulatory requirements (US GAAP, IFRS)

Learn more about Tagetik Collaborative Office or sign up for a personalized demo at www.tagetik.com/software/disclosure/collaborative-office

ABOUT TAGETIK

Tagetik understands the complex challenges that face the Office of Finance and translates that knowledge into intuitive, enterprise-scale performance management software solutions that drive business results. With Tagetik, companies get the simplicity of the Cloud and the power to unify financial and operational planning; shorten the consolidation and close process; immediately analyze results, model and compare full financial statement impact of business scenarios; adjust strategic plans; seamlessly update rolling forecasts; produce formatted and auditable financial statements and management reports; collaborate on business reviews, and automate disclosure and board reporting. Tagetik has built-in financial intelligence so that CFOs, finance managers, and operations executives can orchestrate multiple or all processes in one software solution. More than 850 customers across 35 countries count on Tagetik to improve efficiency, reduce risk, save money and deliver results. For more information, visit www.tagetik.com.